



केंद्रीय कर के उप-आयुक्त का कार्यालय

OFFICE OF THE DEPUTY COMMISSIONER OF CENTRAL TAX

दक्षिण वस्तु एवं सेवा कर प्रभाग, एस.वी.सी. परिसर, द्वारकानगर, विशाखापत्तनम-530016

SOUTH CENTRAL G.S.T. DIVISION, S.V.C. COMPLEX, DWARAKANAGAR, VISAKHAPATNAM-530016

C.No.I/23/02/2021-Admn (Vehicle)

### E- TENDER NOTICE

#### HIRING OF VEHICLES FOR OFFICE OF THE DEPUTY COMMISSIONER OF CENTRAL TAX, SOUTH CGST DIVISION, VISAKHAPATNAM CGST COMMISSIONERATE, VISAKHAPATNAM

E-Tenders are invited in two bid system (both technical and financial) through CPP portal (<https://eprocure.gov.in/eprocure/app>) for hiring of vehicles from reputed service providers for providing vehicles (details below) along with Drivers for the office of the Deputy Commissioner of Central Tax, South CGST Division, Visakhapatnam Central GST Commissionerate, Visakhapatnam. The contract shall be awarded for a period of 01 (One) Year from the date of award.

Sl. No.	Type of Vehicle	No of Vehicle Required	Vehicle to be used for (days/KMs)	Cost Ceiling (Exclusive of applicable taxes)	Location of service to be provided
(a)	B1 Segment Vehicle (Small Size Vehicle, not less than 1150CC) Preferably White Colour	01	25/26 days 2000 KMs	40,000/- per month	Refer Annexure-II
(b)	B2 Segment Vehicles (Mid Sized Vehicle, not less than 1450CC) Preferably White Colour	01	30/31 days 2500 KMs	50,000/- per month	

2. The complete tender document containing general terms & conditions, pre-Qualification requirements etc. are available on <https://eprocure.gov.in/eprocure/app>, [www.cbic.gov.in](http://www.cbic.gov.in), and can be downloaded free of cost.

3. **Performance Guarantee:** The Successful bidder has to submit a Performance Guarantee either by way of Fixed Deposit or Bank Guarantee @ 5% of the total value of contract within three days from the award of contract. It will remain valid for a period of sixty days beyond the date of completion of all contractual obligations. No interest will be paid on this deposit.

9



4. The hard copy of original instrument in respect of Earnest Money Deposit, original copy of undertaking/affidavits, certificates and other documents must be delivered to the tender inviting authority i.e O/o the Deputy Commissioner of Central Tax, South CGST Division, Visakhapatnam CGST Commissionerate, SVC Complex, Dwarkanagar, Visakhapatnam-530016 after submission of bids through CPP Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)). Bids submitted in any other means i.e by Courier/Post/in-person shall not be accepted to participate in the tender process.

5. Interested bidders/Service Providers/ reputed firms providing such services on all India basis may submit their bids in the prescribed format with all the necessary documents online with digital signature at <https://eprocure.gov.in/eprocure/app> **on or before 21/12/2021 at 1800 Hrs noon and the Bids will be opened on 23/12/2021 at 1200 hrs.** The Bidders should check for any corrigendum published by the department up to submission of the bids through CPP Portal.

6. A pre-bid meeting will be held on 10/12/2021 @ 4 PM for any clarification on the scope of contract, terms etc.

7. For any query/ clarifications, Superintendent (Admin), South CGST Division, Visakhapatnam CGST Commissionerate, SVC Complex, Dwarkanagar, Visakhapatnam may be contacted at the phone No. 0891-2738150 or through e-mail [gjwadmoff.cxkkd-ap@gov.in](mailto:gjwadmoff.cxkkd-ap@gov.in)



**(GOSU RAMESH)**  
**Deputy Commissioner**  
**South CGST Division**

**Copy to:**

1. Notice Board, Visakhapatnam.
2. Systems Section to ensure uploading on CBIC website



TERMS AND CONDITIONS

The interested bidders/service providers must be capable of providing vehicles on their own on the following terms and conditions: -

1. The contract shall be valid for an initial period of **One Year** from the date of award by this office. This Office reserves the right to extend the duration of the contract for a further period subject to satisfactory performance and on mutually agreed terms and conditions.
2. The bidder should be registered under Shops & Establishments Act in Andhra Pradesh and a well-established Taxi Agency/ Firm having sufficient number of latest models of taxi cars for hiring. List of vehicles owned by the bidder and the details of the vehicles to be provided to this office must be attached along with the Technical Bids. Active GST registration and regular filing of all returns/statements is compulsory. Copies of latest 3 GST returns filed shall be submitted along with technical bid. Only the bank A/c registered with GST shall be submitted for bill payments.
3. The vehicle should have been registered as Commercial Vehicles (YELLOW BOARD). The Service Provider should ensure that the vehicle complies with all the norms of pollution control and obtain PCC i.e Pollution Control Certificate from time to time from competent authority under the period of contract.
4. The Service Provider should have office in Visakhapatnam/place of providing the service and should submit the proof of the same.
5. The Service Provider should be eligible to hire out vehicle as per the RTO norms. It is the sole responsibility of the service provider to obtain necessary permissions from RTO or other Transport Agencies as required.
6. There will not be any limitation of minimum or maximum running Km of vehicles on day-to-day basis. The maximum Km can be utilized in any manner on monthly basis by South CGST Division, Visakhapatnam Central GST Commissionerate, Visakhapatnam. If used below 2000/2500 monthly KMs limit (refer table above), the same shall be carried forward to the next month or up to remaining period of the contract. The Short/Extra KMs run in a particular month shall be adjusted in the running KMs across the entire contract period.  
  
The service provider shall ensure that the odometer of the vehicle provided is properly sealed so that no tampering is done with a view to inflate distance travelled. Besides, the department reserves the right to effect surprise checks (up to 2 for each vehicle during the contract period) of odometer of the car supplied from any authorized workshop and cost thereof shall be borne by the service provider.
7. The office of the Deputy Commissioner of Central Tax, South CGST Division Visakhapatnam Central GST Commissionerate, Visakhapatnam shall be liable to pay the hiring charges as per the agreement only. Other liabilities like monthly charges of driver, repair and maintenance of vehicles, insurance, fuel (i.e. Petrol/Diesel), road tax, other RTO charges, Municipal tax, work contract tax, license fee, registration charges, etc. and any other incidental expenses shall be borne by the service provider.

9



8. The vehicles shall have FASTAGs. The responsibility of fixing/arranging for FASTAGS for all the hired vehicles shall be with the contractor/bidder. All the applicable amounts shall be included in the bid only, shall be borne by the bidder/contractor and shall not be collected from the Dept.

9. Agreed rate as per agreement will not be revised during the agreement period.

10. The vehicles shall be kept neat and clean and in perfect running condition with shinning exterior body and clean interiors. The seats should be properly covered with leather or similar high-quality upholstery. There shall not be any stickers, religious/personal or otherwise pasted/displayed inside or outside the vehicle. If the vehicle is found unsatisfactory then the department can refuse to use it and a penalty of Rs.500/- per day/occasion would be imposed on the Service Provider.

11. Operational Vehicles should be generally parked in the office premises as per the assignment by the department. In case it is required to be parked in Service Provider's premises then no dead mileage would be payable from the Service Provider's premises to starting point and vice-versa. Mileage will be counted from the point of reporting, as desired by department.

12. In case vehicle(s) provided is (are) not found satisfactory, the same shall be returned for immediate replacement. In case no replacement is provided in time, the Office of the Deputy Commissioner of Central Tax, South CGST Division, Visakhapatnam Central GST Commissionerate, Visakhapatnam reserves the right to hire a vehicle from the market and the additional cost incurred by this office will be borne by the Transport Operator.

13. Generally, vehicles will be utilized during the period from 0900 hours to 2100 hours. Without prejudice to this, however, in case of requirement/need/emergency the vehicle shall be made available at any time of the day and for such continuous duration, as desired by the Service receiver. The vehicles must be available at any time on any day, as desired by the the Office of the Deputy Commissioner of Central Tax, South CGST Division, Visakhapatnam Central GST Commissionerate, Visakhapatnam.

The vehicle with driver should invariably reach before the appointed time whenever called. If the driver (with vehicle) reaches after the scheduled/given time, the department would be within its rights to refuse the vehicle and impose penalty upon the service provider. On every occasion that driver or the vehicle is not able to reach at the appointed time, a penalty of Rs 500/- would be imposed and deducted from the monthly bill. In case of urgency/emergency, and where the vehicle is not provided or its arrival is delayed, Department reserves the right to hire equivalent vehicle from the market and the charges incurred towards this will be deducted from Service Provider from Monthly bill.

14. The vehicle and driver should not be changed unless requested by the Office of the Deputy Commissioner of Central Tax, South CGST Division, Visakhapatnam Central GST Commissionerate, Visakhapatnam.

15. The Service Provider should ensure that the drivers employed should have valid driving license. The driver of the vehicle provided must follow traffic rules and other regulations prescribed by the Govt. from time to time for any violation of rules, the penalty challans has to be borne by the Service Provider.

9



16. The drivers shall be in prescribed uniform as notified by local RTA. In case there is no such prescribed uniform, the driver shall be in safari suit (Grey) or formal attire (White shirt and Navy blue trousers and tucked in) and wear shoes (formal/black) and shall observe all etiquette while performing the duty. The driver should be professional and neatly shaved befitting the image of driver for Government of India.

To ensure the safety of those travelling, the driver shall facilitate and ensure proper closing of doors before start of journey. Whenever required, the driver shall facilitate and assist during placing/removing files, documents etc., in/out of vehicle. The driver will not be paid any fees or charges for the above.

The vehicle should be equipped with all useful and standard car accessories including mobile charging dock, good quality multi-pin mobile phone charger (supporting Android devices and i-OS devices (i-Phone 5 & above)), sunshade/window mesh, perfume/deodorant, Bluetooth-enabled audio system, fire extinguisher, provision/cover to erect/hide department board and for these, no separate payment shall be made. Service Provider shall ensure that the drivers shall be available on phone at all times of day.

A penalty of Rs. 500/- shall be imposed for non-adherence of any of the provisions/conditions as noted in above clause. If any violation is repeated after first instance, the penalty will be Rs. 1,000/- for each such subsequent instance of violation.

Further, Drivers, apart from knowing local language shall preferably understand/speak English and Hindi. They must carry mobile phone in working condition for which no separate payment shall be made by the Service receiver. The driver should always wear seatbelt and shall not over speed or indulge in rash driving.

17. In case the driver is on leave due to ill health or any exigency etc., the Service Provider should make alternate driver arrangement. Further it shall be mandatory that all the Drivers engaged by the Service Provider are available locally & in no case shall travel from outside the city limits. Further, all Drivers shall be aware of all the routes in the City.

18. For matters relating to vehicle deployment etc., there shall be a single point of contact from the service provider's side to liaise with the Dept. He shall have a phone and available on 24\*7 basis and always be in touch with the Dept. representative. The service provider shall give a valid e-mail ID to which all the communications from time to time will be sent from the Department.

19. The Service Provider should ensure that the in normal circumstances, the fuel tank should never be less than half tank. For outstation trips, the driver should be provided ample cash by the Service Provider, to take care of extra fuel usage and other charges/expenses.

However, if in case of any emergency, if any officer refuels on payment by him, the same should be reimbursed by the service provider immediately.

20. As regard vehicle timings, the Service Provider will not pass on the instructions directly to the driver concerned. All the instructions should be routed through the designated officer/s of the Deputy Commissioner of Central Tax, South CGST Division, Visakhapatnam CGST Commissionerate.



21. A daily record indicating time and mileage for each vehicle shall be maintained in a log book and log book shall be submitted to the designated Officer of the Deputy Commissioner of Central Tax, South CGST Division, Visakhapatnam CGST Commissionerate, regularly for scrutiny.
22. In case of breakdown of any vehicle during official duty, it shall be the responsibility of the service provider to provide a substitute vehicle immediately. In case, the substitute vehicle does not report on time/does not report at all, the Office of the Deputy Commissioner of Central Tax, South CGST Division, Visakhapatnam CGST Commissionerate have the right to hire a vehicle from the market and the additional cost incurred by the officer shall be borne by the service provider.
23. The contractor shall not, without the previous consent in writing of the Department, sublet/sub-contract/ transfer/ or assign the contract or any part thereof in any manner whatsoever. However, such consent, if any given, shall not relieve the contractor from any obligations, duty or responsibility under the contract and contractor shall be fully responsible for the services hereunder and for the executions and performance of the contract.
24. In case of failure of the contractor in providing/making available of vehicle on account of any defect/fault/breakdown/not reporting, liquidated damages/compensations shall be imposed and recovered from the contractor's bill without any prior notice.
25. The vehicle available will be used for running in Andhra Pradesh State. However as per requirement of the Dept. in unforeseen circumstances, the vehicle will have to move even outside the state.
26. The billing will be done on monthly basis. Bills should be typed and submitted in triplicate affixing one rupee revenue stamp on the original, to this office in the 1<sup>st</sup> week of the following month and the proof of payment of applicable taxes is to be submitted alongwith the monthly bills.
27. In case of any accident, all the claims arising out of it shall be met by the Service Provider.
28. The department will not be under any obligation, legal or otherwise, to provide employment to any of the personnel of the service provider during or after the expiry of the hire period. The department recognizes no employer-employee relationship between the department and the personnel deployed by the service provider. The department shall not be responsible financially or otherwise for any accident to the vehicle or injury to the driver or person deployed by the service provider during the course of contract.
29. Any person who is in government service or any employee of the department shall not be a partner directly or indirectly, with the service provider.
30. Inspection of the Vehicle(s) and Driver proficiency would be checked by conducting driving trails. If the condition is not satisfactory, the bid will be summarily rejected. A periodical inspection will also be carried out by Superintendent in-charge of Motor Vehicle(s).
31. The office of the Deputy Commissioner of Central Tax, South CGST Division, Visakhapatnam Central GST Commissionerate, Visakhapatnam reserves the right to require



fulfilment of other conditions, not expressly mentioned which are consistent with use of vehicle(s) on hire with this office and to reject any or all tenders without assigning any reason thereof.

32. In case of any dispute of any kind in any respect whatsoever, the decision of the Deputy Commissioner of Central Tax, South CGST Division, Visakhapatnam Central GST Commissionerate, Visakhapatnam shall be final and binding on Transport Operator.
33. The vehicle shall be in good condition and shall not be older than three years (i.e Model not older than 2019). The bidder should provide latest vehicles and preference will be given to the bidder providing newer models/high-end variants and vehicles with better features and bigger dimensions.
34. The bidder should be well established travel agency and should have sufficient experience in rendering the service of hiring of vehicles to establishments of Central/ State/ Public Sector Organizations. A list indicating the departments where the bidder has contract for hiring of vehicles along with support documents should be submitted along with bid.
35. The service provider should ensure that the vehicle is covered under comprehensive insurance during the period of contract. In event of the accident, the claim for the damage of property or injury to third party shall be settled by the service provider himself. The department will not have any liability.
36. For violation of any other terms of the contract for which no specific penalty is prescribed, the penalty will be Rs. 500/-. Any penalty amount will be deducted from the payment to be made to the service provider.
37. The driver would have to be approved by the department after being used for a week. The driver once approved by the department should not be changed unless required by the Department.
38. The Contract can be terminated by the department without assigning any reason by giving an advance notice of 30 days.
39. The Service Provider shall not terminate the contract without prior notice of at least 60 days.
40. The bidders will be bidding for 02 vehicles slots each numbered from S. No 1 to 02 as mentioned in the technical bid form (Annexure-II) and can bid for any number of vehicles as per the vehicles available with him. For example, if a bidder intends to bid all 02 vehicles, he/She will be quoting the technical specifications of all 02 vehicles in Annexure-II individually. If a bidder intends to bid for one vehicle only, he/she will be quoting the technical specifications of the vehicle at its respective row in the table.
41. If any of the terms & conditions is not found fulfilled during the period of agreement, O/o Deputy Commissioner of Central Tax, South CGST Division, and Visakhapatnam CGST Commissionerate reserves the right to terminate the contract without assigning any reasons thereof.
42. Any matter during the period of agreement, which has not been specifically covered by this agreement, shall be decided by the Deputy Commissioner of Central Tax, South CGST

9

Division, Visakhapatnam Central GST Commissionerate, Visakhapatnam or any officer authorised by him for this purpose, whose decision shall be final, conclusive and also binding on both parties.

43. The Service Provider will have to enter into an agreement on the stamp paper with appropriate stamp duty within 5 days from the date of communication of acceptance of his/her offer by this office.

We agree to the above terms and conditions:

(Signature of the Bidder, with Official Seal)

G



ANNEXURE – IITECHNICAL/QUALIFYING BID

S.NO	Description	
1	Name, Address & Telephone of Organization /Firm.	
2	Proprietors/ Directors	
<b>QUALIFYING CRITERIA FOR TECHNICAL BID:</b>		
(a)	We own the vehicles:	Yes/No
(b)	We have attached copy of RC Book of Vehicle offered in this tender	Yes/No
(c)	We have valid GST Registration & attached copy of GST Registration	Yes/No GST No.
(d)	PAN details	PAN No.
	PAN copy attached	Yes/No
(e)	Whether registered with Andhra Pradesh Shop & Establishment	Yes/No
	Shop & Establishment No.	
(f)	Annual Turnover of previous three financial years (along with copy of Profit & Loss, Balance Sheets, Audit Report and Income Tax Returns for the last three Financial Years, proof of filing latest 3 GST returns)	
(g)	A list containing details of the cars at their disposal and the places where these are deputed for the last two years	Yes/No, if yes, please provide details
(h)	Any employee of the department of CBIC is on your Board or share holder in contractor's entry	Yes/No, if yes, please provide details
(j)	Have your any director/ partner/ entrepreneur convicted under any law	Yes/No, if yes, please provide details
(k)	Has your firm/company black listed at any time in past by any organization	Yes/No, if yes, please provide details
(l)	The vehicle(s) is (are) registered as commercial vehicles .	Yes/No, if yes, please provide details

Gp



Vehicle Specifications:							
Category of vehicle	Sl. No	location of vehicle to be provided	Name& make of the bidding vehicle	Vehicle Reg. Number	Year of Manufacture	RC Enclosed	3 <sup>rd</sup> party Insurance copy enclosed
B1 Segment Vehicle (Small Size Vehicle, not less than 1150CC) to be used on monthly rental basis subject to maximum limit of 2000 Kms & 25/26 days (Preferable White)	1	Vizag				Yes/No	Yes/No
B2 Segment Vehicles (Mid Sized Vehicle, not less than 1450CC) subject to maximum limit of 2500 Kms & 30/31 days (Preferable White)	2	Vizag,				Yes/No	Yes/No

### DECLARATION

I/We hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I/we understand that in case any deviation is found in the above statement at any state, I/we will be blacklisted and will not qualify to have any dealing with the Department in future.

Note: Attach attested photo copies  
Of all the above documents

Signature with date  
Name of the Firm Seal

69



**ANNEXURE- III****Instructions for Online Bid Submission**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

**1. REGISTRATION**

- (i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link **"Online bidderEnrollment"** on the CPP Portal which is free of charge.
- (ii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (iii) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- (iv) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- (v) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- (vi) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

**2. SEARCHING FOR TENDER DOCUMENTS**

- (i) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- (ii) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.





- (iii) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

### 3. PREPARATION OF BIDS

- (a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- (b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- (c) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- (d) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

### 4. SUBMISSION OF BIDS

- (a) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- (b) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- (c) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- (d) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- (e) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

G



- (f) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- (g) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- (h) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- (j) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

## **5. ASSISTANCE TO BIDDERS**

- (i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- (ii) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

G



**TENDER ACCEPTANCE LETTER**  
(To be given on Company Letter Head)

**Annexure -IV**

To

Date:

The Deputy Commissioner of Central Tax  
South CGST Division  
Visakhapatnam CGST Commissionerate  
C V C Complex, Dwarkanagar  
Visakhapatnam – 530 016

Sir/Madam

Sub: Acceptance of Terms & Conditions of Tender for **Hiring of vehicles – reg.**

@@@@

Tender Reference No: **C.No.I/23/02/2021-Admn (Vehicles) dated 06-12-2021**

1. I/We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: \_\_\_\_\_ as per your advertisement, given in the above mentioned website(s).
2. I/We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I/We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I/We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

6